



## GIS/Land Services Specialist

Arrowhead Electric Cooperative is a dynamic and forward-thinking organization committed to providing reliable electric and broadband services to our community. We are seeking a skilled GIS/Land Services Technician to join our team and play a crucial role in maintaining accurate geospatial data, managing land-related documentation, and supporting our electric and broadband operations.

As a GIS/Land Services Technician at Arrowhead Electric Cooperative, you will be responsible for managing and maintaining Geographic Information System (GIS) data for both electric and broadband services. Additionally, you will play a key role in administering land services, including easements, and permitting processes. The successful candidate will possess a strong background in GIS technology, land management, and regulatory compliance.

### Key Responsibilities:

#### GIS Duties:

1. Create, update, and maintain accurate GIS maps and databases for electric and broadband infrastructure.
2. Conduct spatial analysis to support planning, engineering, and operations.
3. Collaborate with cross-functional teams to integrate GIS data into various business processes.
4. Provide training and technical support to staff on GIS applications and tools.
5. Ensure data quality and integrity by performing regular audits and validations.

#### Land Services Duties:

1. Manage and maintain records of easements, land acquisitions, and property rights.
2. Facilitate the permitting process for new construction projects, ensuring compliance with local, state, and federal regulations.
3. Collaborate with legal, engineering, and environmental teams to secure necessary approvals and permits.

4. Conduct research and due diligence on land-related matters to support decision-making.
5. Communicate and negotiate with landowners, regulatory agencies, and other stakeholders to address land-related issues.

Qualifications:

1. Bachelor's degree in Geography, GIS, Land Management, or a related field.
2. Proven experience in GIS data management and analysis.
3. Familiarity with electric and broadband utility systems is preferred.
4. Knowledge of land services, easements, and permitting processes.
5. Proficiency in GIS software such as ArcGIS.
6. Strong analytical, problem-solving, and communication skills.
7. Ability to work independently and collaboratively in a team environment.

Benefits:

- Competitive salary
- Health, dental, and vision insurance
- Retirement savings plan
- Professional development opportunities
- Positive and inclusive work environment

Arrowhead Electric Cooperative is an equal opportunity employer and encourages candidates from all backgrounds to apply. If you are passionate about GIS, land services, and contributing to the growth of a community-focused organization, we invite you to apply for this exciting opportunity.

To apply, please submit your resume and cover letter to Jenny Kartes at [jkartes@arrowhead.coop](mailto:jkartes@arrowhead.coop) by April 21, 2024.